

HARVARD CITY LIBRARY BOARD
January 19, 2006
MINUTES

The meeting was called to order at 7:00 p.m. by President Jean Hutchinson. Also present were Ann Almgren, Allen Gillette, Jo Carbonetti, Joyce Palmer, Joel Berg, Reggie Logan, Missy Berg, employee Holly Haupt and Librarian Harriet Roll. **Jo moved to approve the minutes of the Nov. 17, 2005 meeting, and Joel made the second, motion carried.**

Current Bills: A motion was made by Joel and a second by Joyce to approve payment of the December and current bills. This motion was carried.

Financial Reports: Harriet distributed copies of the current City library budget, fines account, and Head Librarian funds for examination.

Citizen Comments: None.

Committee Reports – None.

Librarian's Report: Harriet continues to attend meetings out-of-town in preparation for the migration to the SIRSI system.

She also reported that librarian, Gary Phillips, is writing much of the program for the *Useful* internet management system that will customize it for this library's needs.

Reports of the audit for the 2004-2005 fiscal year have been received and are available to the Board members.

The Diggins Board has received and invested the Callahans' bequest monies. They will purchase a plaque for the library's donor clock to acknowledge these gifts. Joel recommended an additional recognition to the Callahan sister's, perhaps naming a room in the library for them.

Harriet updated the Board on the McHenry County "Many Faces – One Community" project. There will be a free self-portrait workshop at the library on Jan. 30th for anyone interested in participating.

Two people involved with the E. A. Burbank collection, Mark Sadler & Margaret Kistler, have expressed a desire to name the library's meeting room after Mr. Burbank. This discussion was tabled until the February meeting.

Harriet also requested to change the February City Board meeting to another date – it was agreed to meet on Feb. 15th instead of the 16th.

Unfinished Business: When the new *Useful* internet management system becomes operational, all internet users will have to re-register for the library to have a current and clean database of these patrons. Harriet thought this would be a time to discuss some possible changes in the libraries internet policies. This was tabled until the Feb. 2006 meeting.

A continuing education opportunity for library trustees will be held in Woodstock on Jan. 31st. Allen agreed to join Harriet at this meeting.

New Business: A roofing company from Huntley, National International Roofing Corp. will be coming to the library tomorrow for a free initial inspection. They offer a quarterly maintenance contract that Harriet is interested in.

Joel made a motion for the library not to purchase an advertisement in the Northwest Herald Progress issue; this was seconded by Joyce and the motion carried.

As to the 2006- 07 budget, Harriet reported the Consumer Price Index was up 3%.

Adjournment: Joel made a motion to adjourn the meeting at 7:57 p.m., seconded by Jean, and the motion was carried.

The next scheduled meeting is February 15, 2006.

Submitted by: Jo Carbonetti, Secretary

Signed: _____
Jo Carbonetti, Secretary