

HARVARD CITY LIBRARY BOARD
February 15, 2006
MINUTES

The meeting was called to order at 7:00 p.m. by President Jean Hutchinson. Also present were Ann Almgren, Allen Gillette, Jo Carbonetti, Joyce Palmer, Joel Berg, Missy Berg, employee Holly Haupt and Librarian Harriet Roll. **Joel moved to approve the minutes of the Jan. 19, 2006 meeting, and Jo made the second, motion carried.**

Current Bills: A motion was made by Joel and a second by Joyce to approve payment of the January bills and the addendum. This motion was carried.

Financial Reports: Harriet distributed copies of the current City library budget, fines account, and Head Librarian funds for examination.

Citizen Comments: None.

Committee Reports – None.

Librarian's Report: Harriet said the migration to the SIRSI system has now been postponed until April 2007. The change to the library's internet management has also been delayed as *Userful* and Gary have been adding special features for our use.

The library is the only location in Harvard that is distributing tax forms this year, and we have had to reorder forms already. Circuit breaker forms have been unavailable so far.

The Per Capita grant has been approved, but funds are not expected until April.

The library will have a booth at the Harvard Expo on February 25th. We will be unveiling our first "READ" poster of the Steve Elsner family.

Unfinished Business: Harriet reported the results of an internet survey she conducted with other area libraries, and she recommended we do not charge for internet usage at this time. New internet policies were distributed to the Board. **Jo made a motion to accept these policies and Harriet's recommendation as presented; this was seconded by Ann and the motion carried.**

After receiving further information from the City, Harriet has had to make additional cuts to the FY06-07 budget draft. The Board agreed the budgeted amount for audio books would be lessened rather than children's materials.

The discussion about the meeting room name and the Callahan recognition was tabled.

New Business: The roofing maintenance contract was quoted as \$375 semi-annually for routine work and upkeep. The roofing company also quoted a price of \$1300 to install a walkway to the penthouse. **Joel made a motion and Allen seconded to approve the maintenance contract and cat walk work as proposed subject to state and city licensing confirmation.**

Adjournment: Joyce made a motion to adjourn the meeting at 7:26 p.m., seconded by Joel, and the motion was carried.

The next scheduled meeting is March 16, 2006.

Submitted by: Jo Carbonetti, Secretary

Signed: _____
Jo Carbonetti, Secretary