

HARVARD CITY LIBRARY BOARD

April 21, 2005

MINUTES

The meeting was called to order at 7:00 p.m. by President Jean Hutchinson. Also present were Allen Gillette, Reggie Logan, Ann Almgren, Joyce Palmer, Missy Berg, Jo Carbonetti, employee Holly Haupt and Librarian Harriet Roll. **Jo moved to approve the minutes of the March 17, 2005 meeting, and Allen made the second, motion carried.**

Current Bills: A motion was made by Joyce and a second by Reggie to approve payment of the current bills as presented. This motion was carried.

Financial Reports: Harriet distributed copies of the current City library budget, fines account, Diggins trust account & Head Librarian funds for examination. She noted the Per Capital grant monies have been received & deposited.

Citizen Comments – None.

Committee Reports – Allen reported that about 55 people came April 13th for “An Evening of Jazz” by the Rock Valley Community Jazz Ensemble. Coming up on May 10th is the author visit by D.D. Dunn and May 22nd will be a Master Gardener’s panel.

Librarian’s Report: Harriet will be attending the PALS Annual meeting next Tuesday. Summer reading club plans & scheduling continue, with a few donations being received so far. Three chapters of Illinois Standards document must be reviewed before the October 2005 Per Capita grant application.

Unfinished Business: The city library budget has been amended as the city shifted levy rates to allow the library to continue to receive the .0015 rate previously received. Pay rate increases were the same as for other City employees, 4%, and the increase in the personnel costs reflects this amount. Harriet requested a reduced rate of increase, 3%, to allow for an additional week off. **Allen Gillette made a motion to accept the budget as presented, Joyce seconded the motion and the motion carried.**

The Diggins Board has offered to provide some funding to enable an increase in the library’s hours of operation. If possible, feedback from the public would be helpful as to deciding a preference for Sunday hours or longer Thursday hours.

The Board agreed at this time there is insufficient funds and interest to pursue the Burbank grant request of Mark Sadler and the sculpture purchase of Ed Detlefsen.

New Business: A request was made by Harriet and library staff members that the identification requirements to obtain a library card be modified so that an applicant would require a picture ID with current address, or a picture ID with postmarked mail or other paperwork showing current address. If no picture ID is available, two forms of acceptable paperwork with current address would be required. **Jo moved to accept this policy change as presented and Allen seconded the motion. There were five ayes and two nays, the motion carried.**

Adjournment: Jo made a motion to adjourn the meeting at 7:55 p.m., seconded by Joyce, and the motion was carried.
The next regularly scheduled meeting is May 19, 2005.

Submitted by: Jo Carbonetti, Secretary

Signed: _____
Jean Hutchinson, President