

HARVARD CITY LIBRARY BOARD  
August 18, 2005  
MINUTES

The meeting was called to order at 6:57 p.m. by President Jean Hutchinson. Also present were Reggie Logan, Ann Almgren, Jo Carbonetti, Joel Berg, Alan Gillette, Missy Berg, employee Holly Haupt and Librarian Harriet Roll. **Joel moved to approve the minutes of the June 16, 2005 meeting, and Jo made the second, motion carried.**

**Current Bills:** A motion was made by Joel and a second by Ann to ratify the July bills and approve payment of the current bills. This motion was carried. After Harriet contacted the Firestone Company, they rebilled the library for ½ the amount of the original invoice.

**Financial Reports:** Harriet distributed copies of the current City library budget, fines account, Diggins trust account & Head Librarian funds for examination. She also mentioned that 90 impact fees had been received from May to July 2005.

**Citizen Comments** – None.

**Committee Reports** – The Lake County police dog program on Aug. 17 was performed outside and 65- 70 people attended. By chance, this program was timely with the City's announcement of raising funds for their own police dog.

The Enrichment Committee's next program is a vintage fashion show on Sept. 18, presented by Janet Harlow, with a "tea" following the show.

**Librarian's Report:** Summer Reading Club ended July 31<sup>st</sup> with 110 children qualifying for the pool party finale.

Huntley Library will host a meeting for trustees titled "Power of Word of Mouth Marketing". Joyce, Alan, Ann and Harriet will attend.

The Illinois State Library and Prairie Area Library System are hoping to obtain grant funds to defray some of the costs when the NLS libraries migrate from the Millenium system to Sirsi. Harriet also has an end of the year statement & report from PALS with financial and continuing education information available for Board perusal.

**Unfinished Business:** Jo made a motion of approve Harriet's proposal to add one full time staff position, this was seconded by Allen and the motion carried.

The expense of the aquarium for the library has so far been covered by the Head Librarian's account. The Diggins Board has agreed to cover the monthly maintenance charges.

A discussion regarding more public service hours was tabled until September.

**New Business:** Harriet shared a catalog she received from a gallery in Santa Fe, New Mexico displaying a Burbank collection.

**Due to schedule conflicts, Joel moved to change the Board meeting date from Sept. 14 to Sept. 21., this was seconded by Joyce and the motion carried.**

The Board agreed the library could choose a day in Oct. or Nov. to be closed to the public for volunteers to read shelves.

It was also agreed that Harriet could raise the faxing charges for international fax numbers.

**Adjournment: Missy made a motion to adjourn the meeting at 7:32 p.m., seconded by Jo, and the motion was carried.**

The next scheduled meeting is September 21, 2005.

Submitted by: Jo Carbonetti, Secretary

Signed: \_\_\_\_\_  
Jo Carbonetti, Secretary