

HARVARD CITY LIBRARY BOARD
October 20, 2011
MINUTES

The meeting was called to order at 7:15 p.m. by President Jean Hutchinson. Also present were Board members Reggie Logan, Mike Clarke, Ann Almgren, Paola Harasimowicz, Library Director Karen Sutera, and library staff member Holly Haupt.

Karen introduced the new board member, Paola Harasimowicz.

Mike made a motion to approve the minutes of the July 21, 2011 meeting, Reggie made the second, motion carried. There was no September meeting as a quorum was not met.

Jean noted that the Board needs to elect a new secretary since Jo Carbonetti retired. This was tabled until the November board meeting.

Current Bills: Reggie made a motion to approve the bills for September and October 2011 as presented. Ann made the second and the motion carried.

Financial Reports: Karen distributed copies of the current reports for city library account, fines account, Diggins money market and Head Librarian accounts.

Citizen comments: None.

Committee Reports: The Enrichment Committee has scheduled an Illinois Humanities Council Roads Scholar about Civil War history for Nov. 6th, and a program by the McHenry County Coroner on Nov. 16th.

Karen said the school district's dual language program is meeting at the library once a month. She has also scheduled a local author visit for Oct. 27th.

Librarian's Report: Karen reported that last month during the two week fines forgiveness period, the staff forgave about \$225 in fines. The increase in fines began October 1st going from 10¢ per day to 20¢ for everything except adult videos, which went from 50¢ to \$1 per day.

She said the James Bus from the McHenry Historical Museum, which the library sponsored at the Fall Family Fest, had at least 106 visitors.

Unfinished Business: None.

New Business: The Board discussed some proposed changes to their bylaws that Karen had recommended. **Mike made a motion to accept the proposed amendment to Section 1-Regular Meetings, as presented, Reggie made the second and the motion carried.**

The Board felt the second proposed amendment needed some further clarification from the City, which Karen will obtain. She will have this for the November meeting.

Harvard Chevrolet has proposed a fundraising opportunity to the library that they feel could benefit both parties. Karen said the proposal seemed more appropriate for a Friends of the Library group to be involved with, rather than library staff. She also said a Friends of the Library group is now forming.

Karen was informed that in July 2012, the Master Gardeners were sponsoring a Garden Walk which will include the library's grounds. The Harvard Garden Club expressed the need for the library's plantings to be in top form for this. Karen said most of the outdoor plantings have been maintained haphazardly by community service workers, as there is no budgeted monies for this work. Next year's budget will need an amount added in for this maintenance.

Meeting adjourned: At 8:05 p.m. on a motion by Mike and a second by Reggie.

Submitted: Jo Carbonetti, Secretary

Signed: _____ Jo Carbonetti, Secretary