

HARVARD CITY LIBRARY BOARD MINUTES November 16, 2017

Call to Order: The meeting was called to order at 7:00 PM by President Ann Almgren. Also present were John Pohlman, Trent Bruha, Erin Schmit, Linda Strueber, Ron Burlingame and Librarian Karen Sutera.

Meeting Minutes: The minutes from the October meeting were presented for approval and were approved on a Pohlman/Strueber motion/carried.

Review and approval of bills: Bills for November were presented by Karen Sutera. They were approved for payment on a Bruha/Schmitt motion/carried.

Citizen Comments: None

Committee Reports: Tech committee hasn't met. Friends of the Library have not yet met this month. They hosted a sale of military and history books. A sale of children's chapter books is planned before Christmas.

Librarian's Report: Karen Sutera presented Librarian's Report. See attached.

Old Business- There will be a second meeting to discuss the library referendum at Trinity Lutheran Church on Tuesday, December 5, at 6:00. Volunteers are welcome. The voter information card was updated to make some questions more understandable. There has been no change with the Northern Illinois Cooperative status as yet. Three options; two consortiums and a stand-alone option are being considered, all with pricing information. The recommendation is that they stay with a consortium rather than stand alone. It is hoped that there will be a decision by month's end.

New Business – Chapters 1-5 of the FY 18/19 Per Grant Capita focusing on Safety and Security were reviewed. There is a security movie that board members will need to view. Karen will send the link. A request to close the library on Thursday, January 11, to accommodate work on the public computer management software upgrade was made. A Pohlman/Burlingame motion/carried.

Adjournment at 7:40 PM on a Bruha/Schmitt motion/carried.

Next Meetings: No December meeting planned

Future meetings:

January 18, 2018

February 15, 2018

March 15, 2017