

## **HARVARD CITY LIBRARY BOARD MINUTES, January 16, 2020**

**Call to Order:** The meeting was called to order at 7:05 PM by President Ann Almgren. Also present were Trent Bruha, Linda Strueber, Bona Heinsohn, Linda Dikun, and Librarian Karen Sutera.

**Meeting Minutes:** The minutes from the November meeting were presented for approval and were approved on a Dikum/Bruha motion/carried.

**Review and approval of bills:** Bills from December and January were presented by Karen Sutera. They were approved for payment on a Dikum/Bruha motion/carried.

**Citizen Comments:** None

**Committee Reports:** Tech committee has not met. Friends of the Library are currently having a “clean sweep” book sale. The Doll Tea will be held February 9 and the Adult Tea Party will be held April 26 at the Starline.

**Librarian’s Report:** Karen Sutera presented Librarian’s Report. See attached.

**Old Business:** The Capital Project update will be revisited in February.

**New Business:** The Board voted to approve the 2020 meeting schedule on a Strueber/Dikun motion/carried.

The Board tabled the review of the final draft of the Personal Handbook, as there are some items members would like to go over.

The Board approved the proposal from Studio GC for creating and implementing plan for library renovation projects on a Strueber/Dikun motion/carried.

The Board will revisit the FY 2020/2021 Library Budget for review and discussion.

Adjournment at 8:30 PM on a Heinsohn/Strueber motion/carried.

**Next Meetings: February 20**

**March 19**

**April 16**

**May 21**

**June 19**

**July 16**