

## **HARVARD CITY LIBRARY BOARD MINUTES, February 20, 2020**

**Call to Order:** The meeting was called to order at 7:00 PM by President Ann Almgren. Also present were Trent Bruha, Linda Strueber, Bona Heinsohn, Linda Dikun, Cindy Reese, Kelly Wood and Librarian Karen Sutera.

**Meeting Minutes:** The minutes from the January meeting were presented for approval and were approved on a Wood/Heinsohn motion/carried.

**Review and approval of bills:** Bills from February were presented by Karen Sutera. They were approved for payment on a Heinsohn/Reese motion/carried.

**Citizen Comments:** None

**Committee Reports:** Tech committee has not met. The Doll Tea was held February 9 and was well-attended. The Adult Tea Party will be held April 26 at the Starline. Ellie Carlson will attend as Queen Victoria.

**Librarian's Report:** Karen Sutera presented Librarian's Report. See attached.

**Old Business:** The Capital Project will be revisited after a consult with Studio G, as to where we are on progress.

The draft of the Personal Handbook requires additional revisions and will be presented at the March 2020 board meeting for review and approval.

**New Business:** The Board voted to approve the 2020 meeting schedule on a Strueber/Dikun motion/carried.

The Board approved a 3 year license and purchase of the Beanstack software Level Plus, for tracking reading challenges on a Strueber/Reese motion/carried.

The Board approved the final draft of the FY 2020/01 Library budget on a Dikun/Strueber motion/carried.

The Board asked for at least more estimate before approving a proposal for pest control and will revisit when another/other proposal(s) are received.

Adjournment at 8:20 PM on a Heinsohn/Bruha motion/carried.

**Next Meetings: March 19**

**April 16**

**May 21**

**June 19**