

HARVARD CITY LIBRARY BOARD MINUTES, May 16, 2019

Call to Order: The meeting was called to order at 7:00 PM by President Ann Almgren. Also present were Trent Bruha, Linda Strueber, Kelly Wood, Alderwoman Bona Heinsohn, Alderwoman Lisa Haderleine and Librarian Karen Sutera.

Meeting Minutes: The minutes from the April meeting were presented for approval and were approved on a Strueber/Wood motion/carried.

Review and approval of bills: Bills for May were presented by Karen Sutera. They were approved for payment on a Bruha/Strueber motion/carried.

Citizen Comments: None

Committee Reports: Tech committee has not met. See attached. Friends of the Library will meet at month's end to plan for next years tea party.

Librarian's Report: Karen Sutera presented Librarian's Report. See attached. Additional topics discussed included discontinuing library service for a homebound patron who repeatedly returned materials in damaged condition. The most recent materials returned had human waste on them. Karen will write a letter to the patron describing the issue and information of the discontinuation of library service. The

Old Business: None.

New Business: The Board voted to approve the tech committee recommendation of hiring Weblinx for the website redesign program. Motion carried on a Heinsohn/Wood vote. The Board reviewed a request to close the Library on Friday, September 20, to enable all staff to attend the PrairieCat Users Group (PUG) event on September 20. This would require closing the library on that day. Regular hours would resume on Saturday, September 21. The board approved the request on a Bruha/Wood motion/carried.

Adjournment at 7:40 PM on a Strueber/Wood motion/carried.

Next Meeting: June 20

Future 2019 Meetings

July 18

No meeting in August

September 19

October 17

November 21

No meeting in December