

HARVARD CITY LIBRARY BOARD MINUTES, June 18, 2020

Call to Order: The meeting was called to order at 7:13 PM by President Ann Almgren. Also present were Trent Bruha, Linda Strueber, Linda Dikun, Cindy Reese, and Librarian Karen Sutera.

Meeting Minutes: The minutes from the May meeting were presented for approval and were approved on a Strueber/Reese motion/carried.

Review and approval of bills: Bills from June were presented by Karen Sutera. They were approved for payment on a Strueber/Reese motion/carried.

Citizen Comments: None

Committee Reports: Tech committee has not met. The Adult Tea Party has been postponed until April 25, 2021.

Librarian's Report: Karen Sutera presented Librarian's Report. See attached.

Old Business: None

Ongoing Business: The Board continues to review the Library's Covid-19 practices to date, looking at ways to slowly reopen the Library as we reach each phase. Curbside pickup has been working well, as has the smaller team approach. The Board took a tour to see the changes that have/are being made for the safety of our clients as we reopen each phase.

The Board approved purchase (\$1900.00) of Dell laptop, docking station and monitor for use by Library Director on a Dikun/Bruha motion/carried.

The Board approved an agreement with Cintas for 3 touchless hand sanitizer stands, disinfectant/cleaning fluid station, mat replacement, 2 deodorizers for public bathrooms, and weekly servicing for all at a cost of \$54.00 per week on a Strueber/Reese motion/carried.

The Board approved a motion to increase roof inspections from 2 to 4 times a year at a cost of \$2,600.00 per year on a Dikun/Bruha motion/carried.

Adjournment at 8:30 PM on a Strueber/Bruha motion/carried.

Next Meetings: July 16

No August meeting

September 17

October 15

November 19

No December meeting

January 21

February 18

March 18

April 15