

**HARVARD DIGGINS LIBRARY
CITY LIBRARY BOARD
Thursday, January 21, 2021
Library, 7:00 PM
at Harvard Diggins Library**

AGENDA

1. Call to order, roll call
2. Approve minutes of December, 2020 meeting
3. Citizen Comments
4. Approve December, 2020 and January, 2021 bills
5. Review financial reports
6. Librarians Report
7. Old Business
 - Review status of COVID-19 response to date.
 - *COVID-19 positivity rates are increasing in McHenry County and throughout Illinois. The board will review current available information and take any actions needed to ensure the safety of patrons and staff.*
8. New Business
 - Review 2021 Personnel Handbook
 - *The Library's personnel handbook has been updated. Action needed is to approve the handbook as presented.*
 - Review of temporary short term illness policy
 - *The COVID-19 benefits included in EFMLA expired at the end of 2020. The board will review the proposed short-term policy which would be in effect for 2021 and will provide paid coverage for up to 80 hours of sick-time for full- and part-time staff due to COVID-19 illness. Action needed is to approve the policy.*
 - Review FMLA leave policy
 - *The board will review the FMLA leave policy as it applies to current library staff. Action needed is to approve leave for staff member.*
 - Review first draft of FY 21/22 Budget
 - *A draft of the FY 21/22 budget will be presented for discussion. No action needed at this time.*

Adjourn

Next meeting:

February 17, 2021