

**HARVARD DIGGINS LIBRARY
CITY LIBRARY BOARD
Thursday, September 19, 2024
at Harvard Diggins Library
7:00PM Burbank Meeting Room**

AGENDA

1. Call to order, roll call
2. Approve minutes of July, 2024 meeting
3. Citizen Comments
4. Approve bills for August, 2024 and September, 2024
5. Review financial reports
6. Committee Reports – Technology Committee
7. Librarians Report
8. Old Business
 - Review community survey draft
 - *Board will discuss next steps in issuing the community survey.*
9. New Business
 - City of Harvard Cash on Hand policy and Library fund balance
 - *The board will discuss the City of Harvard's new Cash on Hand policy as it relates to the Library and budgeting for FY 25/26.*
 - Results of FY 23/24 audit
 - The board will review the draft results of the FY 23/24 audit.*
 - Update wi-fi hotspot lending policy
 - *The board will review recommended changes to the wi-fi hotspot policy, including adding a three day period to pick up a hotspot on reserve and a \$10 reactivation fee if a hotspot has been turned off.*
 - Review quotes for brick walkway replacement.
 - *The board will review three quotes for replacing the brick walkway in the rear of the library. Action needed is to select one of the quotes for implementation this fall.*
10. Adjourn

Next meeting: October 17, 2024

Future 2024 & 2025 meeting dates: November 21, January 16, 2025, February 20, 2025, and March 20, 2025.